



Congressional Medal of Honor Society

Grave Marker Program

Mission: To provide grave markers for Medal of Honor recipients, indicating them as such, where local funds or the U.S. Veterans Administration (VA) cannot do so due to policy restrictions.

Guidelines:

- 1) The program will provide grave markers and/or the installation of grave markers for the burial sites of Medal of Honor recipients, provided there is sufficient historical evidence for Medal of Honor designation, where VA or local funding is unavailable.
- 2) Program funding is accessible to all Medal of Honor recipients, recipients' next-of-kin, and/or researchers who adhere to and abide by the procedures and restrictions of the program.
- 3) The program shall have a set budget for each fiscal year, determined in advance by the Board of the Congressional Medal of Honor Society (CMOHS). Unused funds will not "roll-over" to the next fiscal year. If funding requests exceed the allotted funds for a fiscal year, applications will be held until the next fiscal year.
- 4) The CMOHS' Archivist & Collections Manager will be the administrator of the program.
- 5) The program will abide by the restrictions set forth below in the section of this document titled "Restrictions."

Procedure:

- 1) The person pursuing funding (hereafter referred to as the "applicant") will provide:
 - a. A completed Grave Marker Application form and all evidence for the burial being that of a Medal of Honor recipient will be sent to the CMOHS Archives, for inclusion in the CMOHS Archives' research collections.
 - b. Evidence that the gravesite is ineligible for a VA-funded marker under VA guidelines at the time of application.
 - c. Evidence that the cemetery or burial-location owner approves of marking the gravesite and what type of grave marker will be allowed on the burial site.
 - d. A letter from next-of-kin showing that the family does not object to the placement of the marker, if it is a recent death and/or next-of-kin is available.
 - e. An account of any markers currently on the site, preferably as a photograph.
 - f. Estimates for the marker and/or installation for which the applicant is seeking funds.
- 2) The application and supporting evidence will be evaluated by CMOHS staff.
- 3) If the application and evidence are sufficient, funds will be analyzed and the applicant notified.
- 4) Applicant will organize the order and placement of grave marker, and provide documentation (ie. invoice, letter from contractor) of approved costs from grave-marker manufacturer, marker installer, and/or cemetery so CMOHS may send funds.

Restrictions:

- 1) This program will **not** be used in the following situations:
 - a. if the gravesite meets the criteria for VA grave marker funding.
 - b. if the family of the Medal of Honor recipient objects to the action.
 - c. if the burial location owner (cemetery or landholder) objects to the action.
- 2) “In Memory Of” (IMO) markers will only be funded in cases where the remains of a recipient can be demonstrably shown to be unrecoverable or where there are no remains available (for example, the individual was lost at sea or there was an at-sea burial).
- 3) If the individual is already suitably memorialized as a Medal of Honor recipient in one location, such as on a “Wall of the Missing,” this program will not be used to fund the purchase or placement of a separate grave marker elsewhere. Evaluation of “suitably memorialized” will be determined by CMOHS.
- 4) The funds of this program will not be used for the movement of remains or disinterment and/or reburial.
- 5) The funds for this program will go directly to the company or cemetery carrying out the work, ie. the cemetery, grave-marker manufacturer, or the installer. The funds will not go to the applicant or a fundraising entity.



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Grave Marker Program Application

Medal of Honor Recipient Information

Name:	MOH War/Era:
MOH Branch of Service:	MOH Unit/Ship:

Burial Information

Burial Location Name (ie., cemetery):	Specifics of Burial Site (ie., row/site):
Burial Address:	Contact Name & Phone/Email for Burial Location:
Type of Grave Marker Requested (circle): Upright stone Flat stone Flat metal Other: _____	Current Grave Marker Information (if applicable; incl. description of current marker):

Applicant Information

Name:	Phone & Email:
Address:	Applicant's Relationship to Buried Individual (circle): Family: _____ Researcher Friend Other

Monetary Request

Where Will Monies be Sent?	Monies Requested:
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[Application continues on the next page]

(include contact name & address – use the second page of this application if necessary)	\$_____ for grave marker & its shipping
	\$_____ for installation
REQUIRED: I certify that this application for grave-marker funding is complete to the best of my knowledge; that I have supplied all evidence of the burial being that of a Medal of Honor recipient to the CMOHS Archives; that I have obtained the permissions necessary to place a grave marker on the proposed site as per the CMOHS Grave Marker Program Guidelines and supplied a copy of such permissions to CMOHS.	
Applicant Signature: _____ Date: _____	

Application Checklist

	Completed application
	Reason why gravesite is ineligible for VA marker
	Evidence of consent given by burial site owner
	Evidence of family or next-of-kin consent (if applicable)
	Details of any current markers on the site (photographs preferable)
	Copies of historical evidence (research) that the gravesite is that of the named Medal of Honor recipient
	Narrative of evidence (strongly encouraged – pull together the evidence for the application reviewers)
	Written cost estimates from any contractors, for which you are applying for funding (grave marker manufacturers, installers, etc.)
	Contact name and contact information of any contractors

Submissions & Questions:

Questions and completed applications, with supporting materials, may be emailed to MOHArchive@cmohs.org or mailed to:

Archivist
Congressional Medal of Honor Society
40 Patriots Point Road
Mount Pleasant, SC 29464